

DRAFT

Minutes of the Meeting of the Duddington-With-Fineshade Parish Council held at the Village Hall on Tuesday 3rd October 2017.

Present:

Mrs S Parsons Chairman
Mr R Holder
Mrs D George
Mr J Waldock
Mr J Maunder Taylor
Mrs R Spencer-Jones

Mr Richard Reed – Clerk

There were four residents in attendance.
Mr Geoff Gilfillan, Welland River Trust Project Officer

2017/069 Apologies for absence

Councillors Mrs Scott and Mrs Hackett.

2017/070 Declarations of interest

Nothing in respect of agenda items.

2017/071 The Great River Clean-up 2017

The Chairman welcomed Mr Gilfillan who spoke of this project which is to be carried out over the next two months and is intended to involve the community. He also spoke of future river based projects including water testing and tree planting along the river in conjunction with the Woodland Trust. Councillors expressed various interests in the project and contact details are to be exchanged to enable options to be discussed. **Action: Clerk**

2017/072 Public Time

i) Concern was raised about the excessive dog fouling that is occurring in Duddington. It was agreed to put notices on the notice boards and in the Digest together with flyers to each residence. The Clerk was asked to contact ENC's Dog Warden for assistance and advice. **Action: Clerk**

ii) Although some work had been carried out by Highways there was still vegetation overhanging Stamford Road. Arrangements to be made for a working party to deal with the problem with assistance from Mr Bates. **Action: All**

2017/073 Police Matters

The Clerk spoke of the August update from the Police and continues to forward the regular messages from officers.

2017/074 To approve the minutes of the meeting held on 01.08.17

The minutes of the meeting held on 1st August 2017, copies of which had previously been circulated, were approved and signed by the Chairman. Proposed Cllr. Mrs George and seconded by Cllr. Holder. It was resolved that the minutes be accepted as a correct record of that meeting.

2017/075 Matters arising

There were no matters not otherwise covered by agenda items.

2017/076 Estate Matters

There had been no response from Mr Farnsworth regarding matters affecting the Estate.

2017/077 Neighbourhood Plan: Working Group Update.

Cllr. Mrs Hackett continues to establish land ownership details. **Action: All**

2017/078 Defibrillator

Cllr. Mrs Hackett had told the Clerk that the ambulance service was keen to get the defibrillator registered. The weekends of 14/15 and 21/22 were designated to get the old telephone kiosk cleaned and repainted. Concerns over vandalism were discussed.

2017/079 Mr & Mrs Edmunds: Precept issues

The Clerk presented Sharn Matthews' response regarding the possible split of all or part of Fineshade from the Parish Council. It was noted that 50% of the electorate would be required before ENC would look at boundary changes. It was agreed that a letter be sent to Fineshade residents setting out the situation, giving the options that may be available and the respective consequences. In the event of 50% being in favour of a split then Duddington residents would

Chairman

Date

have to be consulted as there may be an effect on the rest of the Parish Council. **Action: Clerk**

2017/080 Website

The development site was still in need of local photographs. Cllr. Mrs Hackett had provided some for Fineshade but others were required of Duddington as this was delaying the launch of the site. **Action: All**

2017/081 Correspondence

Following an inspection by Anglian Water contractors this week, the water supply tap at the cemetery was not compliant with Water Regulation requirements and need attention to the tap and boxing in of the pipe. Repairs have to be completed by the beginning of December. Cllr. Mrs George said that she would get the work undertaken. **Action: DG**

2017/082 Planning issues

- a) The following applications were considered:
17/01963/FUL Rose Cottage. There were no objections to the proposed development. **Action: Clerk**
17/02085/TCA: Tree works at Beaumont House. No objections. **Action: Clerk**
17/02086/TPO: Tree works at Beaumont House. No objections. **Action: Clerk**
- b) Applications that had been considered since the last meeting:
17/01387/FUL: Object as before
17/01686/TCA: No objections
17/01874/TCA: No objections
- c) The proposed works at the Red House were discussed and it was agreed that councillors met with Berrys. Convenient dates and times are to be sought. **Action: Clerk.**

2017/083 Finance

- (i) The Clerk presented the current statement of the accounts. There had been no receipts since the last meeting.
- (ii) The following invoices were presented and Cllr. Mrs Parsons proposed that payment be made and this was seconded by Cllr. Holder:
Retrospective
24.08.17 Physio-Control UK Sales Ltd. £780 Cheque No.100868
18.09.17 HMRC PAYE £244.20 Cheque no. 100869
18.09.17 Ladywell Accountancy Services £25.00 Cheque No. 100870

E.ON Street light maintenance £8.21 Cheque No. 100871
BDO LLP £240.00 Cheque No. 100872
R Reed £1126.85 Cheque No. 100873
D Bates £200.00 Cheque No. 100874
- (iii) Internal audit. The Clerk presented his proposed changes to the internal auditing within the Parish Council. It was agreed that this would be carried out prior to the start of the next meeting with Cllrs RSJ/JW/SH or JMT as non-signatories. **Action: Clerk**
- (iv) The Clerk presented the Annual Audit Report. It was noted that an issue had been identified where the assets value did not match the Asset Register. The Clerk explained that this was solely due to an error in entering the figures on the return. It was proposed by Cllr. Mrs Parsons and seconded by Cllr. Mrs Spencer-Jones that the report be accepted.

2017/084 Items requiring urgent attention, for information or for the next agenda

A contacts list was required for notification of quarry blasting. It was agreed that Cllr. Holder would co-ordinate this. **Action: RH**

It was agreed that detailed records needed to be kept of blasting, etc. **Action: All**

2017/085 Date of next meeting

Tuesday 5th December 2017 commencing at 7:30pm.

There being no further urgent business the meeting closed at 9:00pm.