

**DRAFT**

**Minutes of the Meeting of the Duddington-With-Fineshade Parish Council held at the Village Hall on Tuesday 7<sup>th</sup> January 2017.**

**Present:**

Mrs S Parsons Chairman  
Mr R Holder  
Mrs M Scott  
Mrs R Spencer-Jones  
Mrs S Hackett  
Mr J Maunder Taylor

Mr Richard Reed – Clerk

PCSO Nadia Norman (Part meeting)

There were no residents in attendance.

Prior to the commencement of business, the Chairman called for a minutes silence in respect of the late Cllr. Gilman and spoke of the tragic loss.

**2017/001 Apologies for absence**

Councillor Mrs George, ENC Cllr. Mrs Harrison

**2017/002 Declarations of interest**

There were no declarations of interest in respect of agenda items.

**2017/003 Public Time**

There were no matters raised under this item.

**2017/004 Police Matters**

PCSO Norman discussed recent incidents in the village and surrounding area. Details of suspicious vehicles have been circulated throughout the district and residents are encouraged to report anything that they are unsure about.

**2017/005 To approve the minutes of the meeting held on 06.12.16**

The minutes of the meeting held on 6<sup>th</sup> December 2016, copies of which had previously been circulated, were approved and signed by the Chairman. Proposed Cllr. Mrs Scott and seconded Cllr. Mrs Spencer-Jones. It was resolved that the minutes be accepted as a correct record of that meeting.

**2017/006 Matters arising**

The Clerk confirmed that he had submitted the 2017/18 Precept details to ENC prior to the deadline date.

**2017/007 Parish Council Vacancy**

The Clerk explained the procedure for filling the vacancy. Notices for the first stage were passed to Cllrs. Mrs Parsons and Mrs Hackett for posting on 9<sup>th</sup> February. **Action: SP/SH**

**2017/008 Estate Matters**

Mr Farnsworth had telephoned the Clerk and said that he would attend the meeting. In his absence, Cllr. Maunder Taylor asked the Clerk to follow up the contribution from the Jackson Educational Charity. **Action: Clerk**

**2017/009 Neighbourhood Plan: Working Group Update.**

**2017/010 Defibrillator**

Cllr. Mrs Hackett suggested that these two items be discussed together.

The offer is still available for the defibrillator and Cllr. Hackett said that the recall issues had now been resolved. It was suggested that the machine be fixed to the outside of the Village Hall and Mrs Hackett proposed that a defibrillator with an unlocked heated cabinet be purchased. This was seconded by Cllr. Holder and carried unanimously. Cllr. Mrs Scott is to check that the Village Hall Committee is in agreement with this and will liaise over the employment of the electrician for wiring it in. **Action: MS**

Cllr. Mrs Hackett suggested that the defibrillator training could be linked with the Neighbourhood Plan presentation to the village. After discussion it was agreed to try and arrange for the training to follow a history talk by Peter Hankins. A date is to be agreed.

Chairman

Date

**2017/011 Community Enhancement Gangs**

The Clerk asked for suggestions for the CEGs programme. It was agreed that the verge opposite the cemetery would benefit from strimming. **Action: Clerk**

**2017/012 Playground Annual Inspection Report**

The Clerk had circulated the report. Although the risks identified were either low or very low, some items and/or their position did not comply with current standards. Cllr. Maunder Taylor will forward a copy to Schoolscapes for comment where the new equipment was involved.

Action: JMT

**2017/013 Workplace Pensions**

The Chairman handed a letter to the Clerk in respect of the above. The latter will not be requesting a pension and would complete the Declaration of Compliance. **Action: Clerk**

**2017/014 Review of Cemetery Fees**

There is a wide range of fees imposed by various councils. It was agreed to increase the current rates by 100% across the board and then pass for councillors' consideration. **Action: Clerk**

**2017/015 Correspondence**

The CPRE Design Guide is to be circulated to Members.

**2017/016 Planning issues**

- a) The following applications were considered:
  - 17/00125/TCA: No objections
  - 17/00120/FUL & 17/00121/LBC No objections subject to the finials matching the existing ones.
- b) No applications had been considered since the last meeting.
- c) Cllr. Mrs Hackett spoke of a public meeting held at Barrowden regarding Wakerley quarry to which this Parish Council had not been invited nor informed. The Clerk referred to NCC's Minerals and Waste consultation and ENC's Local Plan consultation.

**2017/017 Finance**

- (i) The Clerk presented the current statement of the accounts. The £300 contribution from NCC towards the defibrillator had been banked since the last meeting.
- (ii) The following invoices were presented and Cllr. Holder proposed that payment be made and this was seconded by Cllr. Maunder Taylor:
  - E.ON Street light maintenance £8.21 Cheque No.100842
  - E.ON Street light energy £24.07 Cheque No. 100843
  - Play Inspection Co. Ltd. £75.00 Cheque No.100844
  - Anglian Water £13.28 Cheque No. 100845
  - HMRC PAYE £241.00 cheque No. 100846
  - R. Reed £1166.98 Cheque No. 100847
- (iii) Details of the new external auditor had been received from NCALC.

**2017/018 Items requiring urgent attention, for information or for the next agenda**

- (i) Following a suggestion from Cllr. Mrs Spencer-Jones, a possible memorial for Marcus Gilman was discussed. Further consideration is to be given to this in due course.
- (ii) The date of the Annual parish Meeting and AGM was confirmed as 3<sup>rd</sup> May 2017.

**2017/019 Date of next meeting**

Wednesday 5<sup>th</sup> April 2017 commencing at 7:30pm

There being no further urgent business the meeting closed at 8:45 pm.