

DUDDINGTON-WITH-FINESHADE PARISH COUCIL

Parish Clerk:

**Richard Reed, De Vere House, 10 Hawthorn Drive, Thrapston,
Northamptonshire, NN14 4LQ.**

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NOTICE OF ANNUAL GENERAL MEETING OF THE PARISH COUNCIL

I give notice that the Annual General Meeting of the Parish Council will be held in the Village Hall, Duddington, on **Tuesday, 24th May 2016** immediately following the Annual parish Meeting.

Dated this 18th Day of May 2016

Richard Reed

Clerk to the Parish Council.

AGENDA

1. Election of Chairman and Declaration of Office
2. Election of Vice-Chairman and Declaration of Office
3. Apologies
4. Election of Responsible Finance Officer
5. Appointment of Internal Auditor
6. Declaration of interest in items on the Agenda
7. To receive reports from Police.
8. Public time
9. Resolution: To approve the minutes of the meeting held on 05.04.16
10. Matters arising from item 09
11. To agree and accept Terms of reference and delegation arrangements for any sub-committees
12. To receive nominations for sub-committee membership
13. To agree council representation on other bodies and any other representation
14. Forest Holidays Update
15. Playground 2nd Phase
16. Neighbourhood Plan Update
17. To consider planning applications received:
18. Annual review of:
 - Financial regulations
 - Risk Assessment
 - Internal audit arrangements
 - Insurance cover
19. Correspondence
20. Resolution: To accept the finance statements.
21. To approve the Internal Auditor's Report
22. To approve the Accounting Statement for the Annual Audit Return
23. Resolution: Invoices for payment
24. To agree meeting dates for 2016/17
25. Items requiring urgent attention, for information or for future agendas.
26. Date of the next meeting:

If residents wish to speak on Agenda items, prior arrangements should be made with the Clerk at least 24 hours before the meeting.